

APPLICATION FOR EMPLOYMENT

For Your Information

The information within the Application will be used only for recruitment purposes and will be distributed to the Operations Manager. Applications will be kept confidential and remain on file for 3 months.

Please attach your current resume.

Our future staff represent these Values:

Respect – Dignity – Empathy – Compassion – Gratitude

Customer Excellence – Listens Communicates, service beyond self

Leadership – Integrity, Honesty, Accountability, Respect Trust

Community Spirit – be tolerant, be proud of & support the desire to embrace the community you live and work in

We are a team, we collaborate, and responsibility starts with us.

Work Request Information

First Name: _____ Last Name: _____

Preferred Position: ☐ Bar Operations & Social Alley ☐ Reception & Administration

☐ Supervisor ☐ Courtesy Bus Driver ☐ Green Keeper

Preferred Work Option (please tick): ☐ Full Time ☐ Part Time ☐ Casual

Certificates of competency: ☐ RSA ☐ Advanced RCG ☐ RCG (Please attach copies)

Availability to work (please tick):

☐ Everyday including shift work ☐ Week days only ☐ Weekends only

☐ Day time only ☐ Night time only

Other - please specify: _____

When can you start work?

Hours you are available: _____

Personal Information

Home Number: _____ Mobile Number: _____

Address: _____

Email Address: _____ Date of birth: _____

Are you an Australian Citizen? ☐ Yes ☐ No

If not, what is your current Residency Status? Temporary Permanent

Type of visa: _____ Expiry Date: _____

Copy of Visa attached

Capacity to Work Declaration

Due to Work Health and Safety requirements, do you have any condition that will cause you to be absent from the workplace for prolonged periods of time and/or pose a significant risk to others? ☐ Yes ☐ No

If yes, state details:

Do you have any condition that will, in any way, hinder your current or future ability to perform the position for which you have applied? ☐ Yes ☐ No

If yes, state details: _____

Have you had or lodged a Workers Compensation claim with previous employers?

☐ Yes ☐ No

If YES give details: _____

Applicant Declaration

I certify that the information supplied in my resume and within this Employment Application is true and correct to the best of my knowledge. I understand that false, misleading or non disclosure of information may result in future disciplinary action including termination of employment. I authorise for my referees that are listed on my resume to be contacted.

Signature: _____ Date: _____

OFFICE USE ONLY

Manager's Comments/Recommendation: _____

Resume attached: ☐ Yes ☐ No

Certificates attached: ☐ Yes ☐ No